

Burgh Castle Parish Council

Chairman: Brian Swan Vice Chairman: Wendy Griffiths

You are hereby summoned to attend the
Parish Council Meeting
on Monday 9th March 2026 at 7.00pm, at Burgh Castle Village Hall

Agenda

PUBLIC SECTION

Resolution to adjourn the meeting for public forum. To include County & Borough Councillor reports, plus reports from members of the public.

1. APOLOGIES FOR ABSENCE

Apologies together with reasons for absence will be taken and recorded

2. DECLARATIONS OF INTEREST

Councillors to state any known conflict of interest, personal or believed prejudicial on any agenda items.

3. MINUTES

Minutes from meeting held on 9th February 2026 will be presented for approval.

4. MATTERS ARISING

The Clerk and others as appropriate will update on any relevant points

5. HIGHWAY MATTERS

To discuss any matters/updates to include:

- Installation of litter bin and bus shelter on Cherry Tree Corner, Mill Road.
- Millfields footpath – Any update
- Damaged finger signs & road signs

6. BACK LANE

Any updates to be reported concerning waste dumping on a field on the lane.

7. MILL ROAD

Any updates to be reported in relation to flooding on Mill Road.

7. BURIAL GROUND

- Any updates concerning the purchase of land from Norfolk Archaeological Trust to be reported. To agree the exact size of land which could potentially be purchased from the Trust.
- Update concerning the leaning headstone.
- Confirm date of next burial ground inspection.

8. FINANCIAL & ADMINISTRATION MATTERS

Approval of monthly payments and other admin & financial matters.

9.APM & APCM

Date & times to be confirmed for both meetings.

10. PLANNING

To consider planning including applications submitted and reviewed earlier to include:

06/25/1103/PAD Agricultural shelter 90 west of Rose Cottage, Doles Lane, Oak Park Farm, Burgh Castle
Application to determine if prior approval is required for the proposed conversion of the existing agricultural storage shelter, into a single two-storey 3-bedroom residential dwelling (Use Class C3), with associated external alterations including erection of new external wall to west elevation. (under the provisions of Schedule 2 Part 3 Class Q of The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended))

11. TIME & DATE OF NEXT MEETING & AGENDA ITEMS

To receive Agenda items for next meeting on Monday 13th April 2026 commencing at 7.00pm

Signed by Parish Clerk: *Kate Ruddock*

Email: clerk@burghcastle-pc.gov.uk Tele: 07899846148