

Explanation of variances – pro forma

Name of smaller authority: **Burgh Castle Parish Council**
County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes where relevant:**

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2023/24 £	2024/25 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	16,242	15,171				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	11,080	13,639	2,559	23.10%	YES		Increase due to: reduction of concurrent function grant from Great Yarmouth Borough Council £1550, Increase to staff salaries £937, purchase of new printer £70
3 Total Other Receipts	6,017	7,567	1,550	25.76%	YES		Increase in income from Burial ground £1495
4 Staff Costs	7,455	7,835	380	5.10%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	10,713	12,806	2,093	19.54%	YES		Purchase of defibrillator £1530, bleed kits £150, laptop £243, Burial Ground skip hire £167
7 Balances Carried Forward	15,171	15,736				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	15,171	15,736				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	6,385	8,308	1,923	30.12%	YES		Purchase of new: defibrillator £1530, laptop £243, 2x bleed kits £150
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable